

असाधारण
EXTRAORDINARY

Daman 23rd October, 2015, 1 Kartika 1937 (Saka)

सं. : 64
No.

सरकारी राजपत्र
OFFICIAL GAZETTE



सत्यमेव जयते
भारत सरकार
Government of India

संघ प्रदेश दमण एवं दीव प्रशासन

U.T. ADMINISTRATION OF DAMAN & DIU

प्राधिकरण द्वारा प्रकाशित
PUBLISHED BY AUTHORITY

UT Administration of Daman & Diu
Department of Panchayati Raj Institutions
Secretariat, Daman

No.5/10/PRI/Adm-Rules/2015-16/ 273

Dated: 23/10/2015

NOTIFICATION

In exercise of the powers conferred by Sub Section (1) of Section 121 of the Daman and Diu Panchayat Regulations, 2012 (No. 4 of 2012) the Administrator, Union Territory of Daman and Diu is hereby pleased to publish Draft "**Daman and Diu Gram Panchayat (Committee) Rules, 2015**" inviting objections/suggestions, if any, from the **general public**. Those who wish to file their objections/suggestions, if any, may do so in writing addressed to the Director Panchayat/Collector, Daman, Collectorate, Dholar, Moti Daman, Daman -396 220 within 30 days of publication of this Notification in the Official gazette of U.T. Administration of Daman and Diu.

**CHAPTER I
PRELIMINARY**

1. (1) These Rules may be called the **Daman and Diu Gram Panchayat (Committee) Rules, 2015.**
(2) It extends to the whole of the Union territory of Daman and Diu.
(3) it shall come into force on such date as the Administrator may, by notification in the Official Gazette, appoint.
2. **Definitions-** in these Rules, unless the context otherwise requires-
Words and expressions used, but not defined in these Rules, shall have meaning respectively assigned to them in the Daman & Diu Panchayat Regulation, 2012.

**CHAPTER II
Committees of Gram Panchayat.**

3. **Gram Panchayat Committees.**-(1) The Gram Panchayat in its first meeting in every financial year, shall constitute minimum two supervisory committees having not less than three and not more than five members each, elected by the members from amongst themselves.

- (2) The number of Committees to be constituted shall be decided by the Gram Panchayat, depending on the quantum of work for which it may require the assistance of various Committees, as it has to carry out works in various fields including sanitation, water supply, agriculture, infrastructure works, education, finance, social sector etc.
- (3) The Extension Officer, the Junior Engineer, the Assistant Engineer, the Rural Engineer Public Works Department, having jurisdiction shall be *ex-officio* members of the works and finance committee.
- (4) Ex-officio members mentioned in sub-rule (3) shall take part in the meeting of a committee and give suggestions without any right to vote.
4. **Functions of Works and Finance Committee.**-The functions of the Works and Finance Committee of the Gram Panchayat shall be to,-
- (a) assist in preparation of budget and plans;
 - (b) scrutinize monthly accounts and prepare a report;
 - (c) advise on giving periodical contracts for collection of fees or tools;
 - (d) advise on the levy of taxes;
 - (e) advise on extent of financial assistance or grants from the Administration for the implementation of development schemes;
 - (f) consider and make suggestions, if any, on various works proposed to be taken up by or entrusted to the Gram Panchayat;
 - (g) supervise implementation of all works taken up by or through Gram Panchayat including primary school buildings, minor irrigation, conservation of bunds, rural water supply, housing, construction of toilets;
 - (i) advice on various welfare schemes proposed to be taken up by or entrusted to the Gram Panchayat;
 - (j) supervise implementation of schemes taken up by the Gram Panchayat pertaining to agriculture, animal husbandry and fisheries.
5. **Functions of Welfare Committee.**-The functions of Welfare Committee of a

Gram Panchayat shall be to,-

- (a) supervise and make suggestions regarding primary school students welfare schemes including scholarships, mid-day meals, sarva shiksha abhiyan etc;
- (b) advise on maintenance of schools, anganwadis or balwadis, community halls, primary health centers, sub-centers, street lights, hand pumps , tube wells, agriculture pumps etc;
- (c) supervise and make suggestions regarding provision of dustbins, collection and disposal of garbage, cleaning and removal of floating material and silt from drains, nallas and ponds.

6. Chairperson of committee.- The Sarpanch or Upa-Sarpanch shall be *ex-officio* Chairperson of one of the committees.

7. Sarpanch or Upa-Sarpanch to be Chairperson of only one committee.- No Sarpanch or Upa-Sarpanch shall become Chairperson of more than one committee.

8. No Gram Panchayat member to be member of more than one Committee - No member of Gram Panchayat shall be at the same time member of more than one Committee.

9. Meeting's notice.- (1) Three clear days notice for ordinary meeting and one clear day notice for special meeting of a committee shall be given by the Chairperson.

(2) The meeting notice shall be properly served to all members of the committee and such notice shall specify the date, day, time and place of the meeting and the nature of the business to be transacted at the meeting.

(3) The quorum for a meeting of the committee shall be three.

10. Member Secretary of committee.-The Panchayat Secretary shall be the Member Secretary of each committee.

11. Presiding over meeting of committee.- The Chairperson of the committee shall preside over the meetings.

12. Decisions by majority.- All resolutions or propositions in the meetings of committee shall be discussed and passed by a majority of votes of members present and in case of

equality of votes, the chairperson shall have and exercise a second and casting vote.

13. Record of meetings.- (1) The Panchayat Secretary shall maintain a written record of proceedings of every meeting of Committees.

- (2) The proceedings of a meeting shall be signed by all the members present in the said meeting and authenticated by the Chairperson.
- (3) The proceedings of each meeting of a committee shall be placed before the Gram Panchayat in its immediately following meeting.
- (4) The proceedings of each last meeting of a committee shall be read out by the Panchayat Secretary at the subsequent meeting and confirmed.
- (5) The Chairperson of the committee shall append his signature on the proceedings confirmed under sub-rule (4).
- (6) The meeting of a Committee shall be held in the office of the Gram Panchayat.
- (7) All records of a committee shall be kept in Gram Panchayat Office in the custody of Panchayat Secretary.

14. Power of Gram Panchayat to review decision of committee.-The Gram Panchayat shall have the power to review, annul or modify, with two third majority of the members present, any decision of a committee, after making such inquiry as deemed fit.

15. Power of Gram Panchayat to dissolve committee.- Where after a period of three months from the constitution of a committee, the Gram Panchayat is satisfied that said committee is not functioning properly, it shall have the power to dissolve and re-nominate such committee.

16. The Goa, Daman & Diu Panchayat Rules, 1962, as extended to Daman & Diu on the above subjects, hereby cease to the extent in Daman & Diu.

By order and in the name of the
Administrator of Daman & Diu


(J. P. Agrawal)
Special Secretary (PRI)